

Central Texas Golf Course Superintendents Association Bylaws

ARTICLE I – MEMBERSHIP

Section A: All applications for membership shall be filed with the Executive Secretary and must be accompanied by annual dues and a one-time initiation fee.

Section B: All applications must be on a CTGCSA application form.

Section C: All applications shall be accepted and classified by a majority vote of the Executive Committee.

ARTICLE II – BUDGET

Section A: The Annual Budget shall be prepared before the first annual meeting of each year. The proposed budget, when approved by the membership, will take effect on April 1st of each year.

ARTICLE III – AWARDS

Section A: Superintendent of the Year

1. Nomination – The Board of Directors shall each nominate a Superintendent member. The voting members of the association shall also be asked for nominations.
2. Selection – Votes will be taken by email from voting members (A, B, C, and AF). Email requesting votes will include all nominees and their nomination letters.
3. Award – The award will be presented at the Annual Meeting and will be in the form designated by the Executive Committee (President, Vice President and Treasurer).

ARTICLE IV – DUES AND FEES

Section A: Dues are payable by the last day of February. A late fee of \$10.00 will be assessed after that date. If dues are not paid by the first meeting of the new year the member shall be treated as a new member and pay a \$5.00 initiation fee.

Constitution

ARTICLE I – NAME

The name of this organization shall be the “Central Texas Golf Course Superintendents Association

ARTICLE II – PURPOSE

The purpose of the association shall be to place the golf course superintendent’s profession on the highest level through study, cooperation and mutual assistance in efforts to project the professionalism of the association.

ARTICLE III – MEMBERSHIP

SECTION A: Application for Membership

Applicants for membership shall be approved by the Board of Directors. The Board of Directors shall be the sole judge of an applicant's qualifications for membership. The Board of Directors shall adopt Standing Rules for membership, and shall have the authority to establish qualifications, privileges, and dues for all classes of membership, except A, B, and C. Each applicant for Class A and B membership must present to the Board of Directors an application for membership or evidence of membership with the Golf Course Superintendents Association of America (GCSAA), and shall maintain such membership thereafter (effective July 1, 1997).

SECTION B: Membership Classes

Class AA - Life Members: To qualify for Life Membership, one must have retired as a golf course superintendent or assistant golf course superintendent and have been a golf course superintendent or assistant golf course superintendent member of GCSAA for 25 years of which a minimum of 20 years has been as a golf course superintendent.

A life Member shall have all the rights of the Association except that of holding office. Class AA-Life Members will pay no membership dues.

Class A Member is a golf industry professional who possesses knowledge, skills and abilities through a combination of education, experience, professional development and environmental stewardship; and has met and continues to fulfill on-going Class A renewal requirements.

Class A - Retired: To qualify for Class A - Retired status, one must not be currently employed as a golf course superintendent and have a minimum of five years of service as a Class A member. The years of service as a GCSAA member when combined with the member's age must equal or exceed 75 years.

This member shall have all the rights of the Association afforded that classification, with the exception of holding office.

Class B: To qualify for Class B membership, an applicant shall be employed as a golf course superintendent and does not meet the additional qualifications for Class A membership. Class B shall have all the rights of the Association, except that of holding office.

International Superintendent Member: To qualify for International Superintendent Membership, individuals must be employed outside of the United States as a superintendent or head greenkeeper where a GCSAA Affiliated Chapter does not exist as otherwise permitted by the policies of the Board of Directors and shall be required to maintain a membership in his/her recognized "home" organization, if one exists. International Superintendent Members shall have such rights of the Association as the Board of Directors may specify by Standing Rules, except those of voting and holding office.

Class C - Assistant Golf Course Superintendent: To qualify for Class C Membership, an applicant shall be an assistant to a golf course superintendent and shall be presently employed in such capacity. Class C Members shall have all the rights of the Association, except those of voting and holding office.

Equipment Manager: To qualify for Equipment Manager membership; an applicant shall be employed as an equipment manager, assistant equipment manager or mechanic/technician and shall have such rights of the Association as the Board of Directors may specify by Standing Rules, except those of voting and holding office.

Class E - Educators: To qualify for Class E Membership, an applicant must be an educator or extension officer. Class E Members shall have such rights of the Association as the Board of Directors may specify by Standing Rules, except those of voting and holding office.

Associate: To qualify for Associate Membership, an applicant must be employed by a golf course superintendent at a golf course and does not qualify for membership under the Class A, Class B, Class C or Equipment Manager Bylaw's definition. Associate Members shall have such rights of the Association as the Board of Directors may specify by Standing Rules, except those of voting and holding office.

Affiliate: To qualify for Affiliate Membership, an applicant must be an individual, business firm or governmental body interested in golf course management and/or in the growing or production of fine turfgrass, either individually or through employment by, or other affiliation with, a company, proprietorship, or association, and who does not qualify for membership in another class. Affiliate Members shall have such rights of the Association as the Board of Directors may specify by Standing Rules, except those of voting and holding office.

Honorary: To qualify for Honorary Membership, the individual must be recognized by the Board of Directors for contributing in an outstanding manner to this Association or profession or related field. This membership shall continue in effect unless otherwise revoked by the Board of Directors. Honorary Members shall not be required to pay dues or assessments of the Association and shall have such rights of the Association as the Board of Directors may specify by Standing Rules, except those of voting and holding office.

Student: To qualify for Student Membership, an applicant must be a turfgrass student enrolled in a formal course of education or have completed his or her formal education less than one (1) year prior to the date of application for membership provided one's current employment does not qualify for membership under any other classification. Student Members shall have such rights of the Association as the Board of Directors may specify by Standing Rules, except those of voting and holding office.

Retired: To qualify for Retired Membership, one must be retired and no longer seeking employment within the scope of activities of any membership class of the Association. An applicant may apply for Retired Membership, the annual dues for which shall be set by the Board of Directors but shall not exceed half the amount paid for the classification in which the member retires. There are two options

for retirement: (1) Any member reaching age fifty-five (55), may retire and shall have all the rights of the Association afforded the member in his or her immediate previous classification, with the exception of holding office; or (2) Any member having completed a minimum of twenty (20) years of service in any membership classification may retire in that classification and shall have all of the rights of the Association afforded that classification, with the exception of holding office.

Inactive: An Inactive Member is an individual who, by reason of unemployment, illness or other adverse circumstances, has been placed in this class upon his or her application. The Board of Directors shall have the authority to act on such application and to place a member on Inactive status subject to terms and conditions as the Board of Directors may specify by Standing Rules.

Facility Membership: To qualify for Facility Membership, an applicant must be a golf course facility that employs no current GCSAA member. Facility Members shall have all rights of the Association as the Board of Directors may specify in the Standing Rules, except those of voting and holding office.

Friend of the Golf Course Superintendent: To qualify for Friend membership, an applicant must be an individual who supports the golf course and does not qualify for membership in any other class. Friends of the Golf Course Superintendent shall have all rights of the Association as the Board of Directors may specify in the Standing Rules, except those of voting and holding office.

Regular members of A, B, and C only shall have the right of voting.

Section C: All members are entitled to rights, privileges and benefits of the Association unless herein otherwise specified, so long as they are in good standing.

Section D: Geographical limits of the Association shall be comprised of the following 23 counties within Central Texas: Atascosa, Bandera, Bastrop, Bexar, Blanco, Burnet, Caldwell, Comal, DeWitt, Fayette, Gillespie, Gonzales, Guadalupe, Hays, Karnes Kendall, Kerr, Lavaca, Lee, Llano, Medina, Travis, and Williamson. It shall be understood that individuals from outside this area are not restricted from joining the organization and shall be most welcomed.

Section E: Membership in the association can be terminated by:

1. Not paying annual dues.
2. By majority vote of the officers and the existing paid-up members.

ARTICLE IV – DUES – FEES AND ASSESSMENT

Section A: The annual dues for all Class A, B, and C members shall be \$100.00 and will include dues for the Lone Star Golf Course Superintendents Association. All other members will pay annual dues of \$100.00 except honorary members and honorary life members.

Section B: Original applications for membership will require a one-time \$5.00 initiation fee.

Section C: Annual dues are due and payable by the last day of February of each year. There will be a \$10.00 late fee assessed after that date.

Section D: Individuals not paying annual dues by the first regular meeting shall be considered terminated and will have to apply for membership in the manner of a new member and shall be subject to the initiation fee.

Section E: Assessments may be made upon recommendation of the officers and approval by a majority of those present at a regular or special meeting.

ARTICLE V – GOVERNMENT

The conduct of the affairs of this Association shall be vested in the Executive Committee: President, Vice President, Treasurer, and Immediate Past President.

Section A: Duties of the Executive Committee:

1. Approve membership.
2. Classify members.
3. Prepare annual budget.
4. Study constitution and by-law amendments and make recommendations to the membership.
5. Carry out routine and daily operation of the Association not designated to all specific officers.
6. All matters not covered in the constitution must come through the Executive Committee. This board will then recommend their decision to the voting members for final action.
7. All decision made by the officers shall be by majority vote.

ARTICLE VI – OFFICERS

Section A: Officers of the CTGCSA shall be President, Vice President, and Treasurer.

Section B: Qualifications and Terms of Office: A majority of the Board of Directors and all Officers shall be Class A and B GCSAA members. Only Class A and B GCSAA members who are currently employed as golf course superintendents are eligible for election as officers of the Association.

Section C: The officers shall be elected by majority vote of those present. The nominating committee shall consist of the President, Immediate Past President, and the Executive Secretary of the Association. Votes will be taken by secret ballot and the election will take place at the last regularly scheduled meeting of the year. All officers shall serve terms of one year and may serve no more than two consecutive terms. The terms of office will take effect immediately after the last regular meeting.

Section D: Removal – Any officer may be removed with sufficient cause and the best interests of CTGCSA should be served, but such removal should be without prejudice to the individual. Removal requires a majority vote of all voting members of the Association and must take place at a regular or special meeting.

Section E: Vacancies – A vacancy in any office shall be filled by appointment, carried out by the highest-ranking officer.

Section F: President -

The President shall be the principal executive officer of CTGCSA and subject to control of the Executive Committee. He shall supervise and control all the affairs of the Association. He shall preside at all regular and special meetings. He shall co-sign with Treasurer all checks and other instruments as prescribed by the Executive Committee or as otherwise stated. The President shall appoint all committees and use his discretion as to calling special Executive Committee meetings. The President will coordinate all agendas, meetings, place and programs with the Executive Committee. The President shall be an ex-officio of all committees.

Section G: Vice President -

In the absence of the President the Vice President shall serve as President. The Vice President when acting as President shall have all the duties and powers of that office. He shall perform other duties as assigned to him by the President or Executive Committee. He shall also chair the Program Committee and through coordination with the Executive Committee shall plan and implement all arrangements for regular and special meetings.

Section H: Treasurer -

The Treasurer along with the Executive Secretary, shall keep the minutes of all meetings. The Treasurer shall see that all constitutional items (notices, votes, etc.) are carried out as prescribed; be a custodian of all records; expend funds within limits of the adopted budget; and has authority to expend funds up to \$250.00 without co-signature for other items necessary to carry out the routine daily operation of the Association. The Treasurer shall be responsible for all funds of the Association, receive and give receipts of all monies. He shall prepare with the Executive Committee the annual budget to be presented to the membership at the first regular meeting of each year for their approval. He shall present financial reports at each regular meeting for approval of the majority of the members present. He shall serve as a member of the Executive Committee.

Section I: In addition to the Executive Committee there shall be six (6) board members elected by the voting members at the last regular meeting of the year. In order to obtain continuity three (3) board members shall be reelected to a second term with three (3) new members being elected to the board. The Vice President shall be elected from the Treasurer or from one of the three (3) board members with the longest amount of service on the board.

ARTICLE VII – MEETINGS

Section A: Special meetings of the Executive Committee shall be called at the discretion of the President.

Section B: The Association shall hold a minimum of four regular meetings to be held in March, June, September, and November.

Section C: Special meetings shall be held upon written request of five (5) or more voting members, or by request of the Executive Committee.

Section D: All meetings of membership require a minimum of two (2) weeks' notice.

Section E: Meetings shall be conducted by Robert's Rules of Order.

Section F: The agenda and order of business for all meetings will be established by the Executive Committee.

ARTICLE VIII – AWARDS

Section A: The Association reserves the right to give a Superintendent of the Year Award and other honorary awards as necessary.

ARTICLE IX – FINANCIAL

CTGCSA is a not for profit organization created and operated exclusively for the purpose set out in Article II. The President and/or Treasurer shall be authorized to accept any and all gifts, contributions, etc. on behalf of CTGCSA. All funds shall be listed for the programs of CTGCSA at a time and in a manner prescribed by the Executive Committee or the membership.

ARTICLE X – BY-LAWS

By-Laws are policy statements to clarify constitutional items. They can be added or amended as necessary and require a majority of all voting members at a duly called meeting.

ARTICLE XI – AMENDMENTS

The constitution may be amended at any duly called regular or special meeting of the membership, or with a mail ballot by a 2/3 majority of all current voting members present and voting.

Proposed constitutional amendments must be presented in writing to the Executive Committee at least sixty (60) days prior to action by the membership; the Executive Committee must then submit the amendment to the general membership at least thirty (30) days prior to action.

ARTICLE XII – INDEMNIFICATION

Section A: The Association shall indemnify any and all persons who may serve or have served at any time as officers or directors, and their respective heirs, paid administrators, successors assigns, against any and all expenses, including amounts paid upon judgements, counsel fees and amounts paid in settlement (before or after suit is commenced), actually necessarily incurred by such person in connection with the defense or settlement or any claim, action, suit or proceeding in which they, or any of them are made parties, or a party, or which may be asserted against them or any of them, by reason of being, or having been, an officer or director of this Association except in relation to matters as to which any such officer or director, or former officer or director, shall be adjudged in any action,

suit or proceeding to be liable for those acts and omissions arising out of his or her willful misfeasance. Such indemnification shall be in addition to any other rights to which those indemnified may be entitled including such immunities under any law, bylaw agreement, or otherwise.

ARTICLE XIII – DISSOLUTION

Section A: In the event of the dissolution of the Association, after all liabilities and responsibilities have been met, its assets shall be distributed in accordance with the Internal Revenue Code concerning its exempt status or in accordance with State law. The decision of distribution shall be made by the Board of Directors